



PPI Partner – Committee Lay Member

Skills Profile

The table below shows the skills and interests we are looking for in a lay member of a committee. Some attributes are only necessary for some committees and this is shown below.

Criteria	
Essential	Desirable
<ul style="list-style-type: none"> • Good interpersonal skills • Confident communicator and able to contribute to committee meetings • Able to read and understand documents • Good at listening • The ability to express personal views and opinions and consider these in the context of the wider population. • Understand the importance of equality and diversity and demonstrate appropriate behaviour and attitudes • An interest in public involvement • An interest in medical education and in shaping the doctors of tomorrow • An interest in the advancement of women in Science (<i>Athena SWAN Group</i>) • IT literate (<i>Ethics and Student Professional Development and Welfare Committee</i>) • Ability to maintain strict confidentiality • Able to commit to meeting dates • Reliable 	<ul style="list-style-type: none"> • Previous committee experience • Knowledge of assessment (<i>Assessment Committee</i>) • Knowledge and interest in student applications to university (<i>Admissions Committee</i>) • Knowledge of research or research ethics (<i>Ethics Committee</i>) • An interest in marketing (<i>Marketing and Recruitment Committee</i>)

Attributes on the Skills Profile will be assessed through an application form and interview.

Full training will provided.

If you are interested and want to find out more please contact Sarah Thirlwall at the School of Medicine, Keele University. Tel: 01782 734729 or Email: s.thirlwall@keele.ac.uk